

INFORMATION BULLETIN

JOB TRAINING PARTNERSHIP ACT

Number: B99-68

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TO: SERVICE DELIVERY AREA ADMINISTRATORS
PRIVATE INDUSTRY COUNCIL CHAIRPERSONS
JTPD PROGRAM OPERATORS
EDD JOB SERVICE OFFICE MANAGERS
JTPD STAFF

SUBJECT: CONTACT INFORMATION CHANGE FORM

The purpose of this information bulletin is to announce the Job Training Partnership Division's (JTPD) interactive Internet Contact Information Change Form. The form is available on the Internet to assist Job Training Partnership Act subgrantees in conveying accurate contact information to JTPD. Upon completing the Contact Information Change Form, users are encouraged to submit the form electronically when possible.

Any changes to your contact personnel, their phone number(s), or addresses can now be completed on-line by using the [Contact Information Change Form](#) (attachment).

You can also fax a completed Contact Information Change Form to Carla Garay, Communications Coordinator, at (916) 654-9586 or mail the form to:

Attention: Carla Garay, Communications Coordinator
Job Training Partnership Division
Employment Development Department
P.O. Box 826880, MIC 69
Sacramento, CA 94280-0001

If you have questions regarding this bulletin or need to verify your contact information, please call your program manager, at (916) 654-7799.

/S/ BILL BURKE
Assistant Deputy Director

Attachment